
SOUTHWEST COMMUNITY FINANCING AUTHORITY

MINUTES OF ANNUAL MEETING

October 5, 2017 at 2:00 p.m.

Murrieta City Council Chambers
1 Town Square
Murrieta, CA 92562

Members Present:

Vicki Warren	Chairman, City of Canyon Lake
Maryann Edwards	Vice-Chairman, City of Temecula
Marsha Swanson	Alternate for Bridget Moore, City of Wildomar
Randon Lane	City of Murrieta
Kevin Jeffries	County of Riverside, First Supervisorial District

Members Absent:

Natasha Johnson	City of Lake Elsinore
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Staff and Guests were also present at the meeting

1. CALL TO ORDER:

The Southwest Communities Financing Authority (SCFA) meeting of the Board of Directors was called to order at 2:11 p.m. by Chairperson Vicki Warren. Chairman Warren led the group in the flag salute. The following board members were present: Chairman Vicki Warren, Members Maryann Edwards, Marsha Swanson (alternate for Bridget Moore), and Kevin Jeffries. Member Randon Lane arrived after roll call at 2:13 p.m.

2. MEMBER COMMENTS: No comments

3. APPROVAL OF MEETING MINUTES OF February 5, 2017:

Member Edwards made a motion to approve the meeting minutes of February 5, 2017.

Seconded by Member Lane

Motion passed unanimously.

4. PROGRAM ADMINISTRATOR UPDATE

Mr. Brian Nestande, Program Administrator for the SCFA, stated that since the last Board Meeting on February 5, 2017, the AFV HVAC system went out. He stated AFV decided to contract with a new entity because the former contractor, Gardener, did not have a maintenance component included in the contract. The new contract is with ClimaTech for \$14,754 per year for three years.

Mr. Nestande stated there was a shelter break-in on August 27, 2017, by a man who tried to get his dog back by kicking in doors and damaging windows. The man was unsuccessful at obtaining his dog,

and was arrested the next day when he came back to the shelter to try and get his dog a second time. Two door metal systems were replaced for \$1,206. AFV is awaiting confirmation from insurance assessors to replace the stainless steel doors that were damaged in the night drop.

Mr. Nestande informed the Board that the County has selected an underwriter for the debt service to refinance the bond that will close in December. The estimated net present value savings is \$3.5 million, which is approximately \$300,000 per year. The new debt service invoice will probably be done in January.

At the last Board meeting there was a question from Member Lane about the financial statements for management discussion and analysis. After researching, it was determined that it was not necessary per law, but it is good practice and would make sense for transparency and for a better understanding of the financials, so it will be incorporated into the next audited financial statement.

Member Edwards asked if each of the cities will realize the \$300,000 savings. Mr. Nestande answered that the \$300,000 is the total savings per year shared between each of the cities.

Member Edwards stated that most of their non-profits do annual audits and agreed that it is good practice for public and transparency.

5. **RECEIVE AND FILE:** No items.

6. **AFV SHELTER UPDATES:**

A. Introduction: Neil Trent, Executive Director

Mr. Nestande introduced Mr. Neil Trent, the Executive Director for AFV and invited him to come up and introduce himself and give the Board an update.

Mr. Trent stated that he has been in animal welfare and protection for decades, after starting with the Royal SPCA in the United Kingdom as a law enforcement officer and spent some years investigating cruelty, working with organizations such as the Flying Squad in London, doing things on pitbull raids, dog fighting, and drug houses. Mr. Trent stated that he then went to Australia and became the training officer for Animal Welfare Offices for the Royal SPCA in Australia. He was then hired by World Animal Protection and became a field officer doing investigations across the globe for animal poaching, inhumane control methods used on stray dogs in the developing world. Mr. Trent stated that he was hired by the Humane Society of the United States as the Executive Director for their international arm. Mr. Trent spent the next 10 years running programs across the globe and ended up with programs in 110 countries. Mr. Trent and his team did disaster work and were responders to the Asian Tsunami. Mr. Trent then decided to take a day-job at a shelter in Marin in Northern California. Then in Colorado, Mr. Trent ran the Longmont Humane Society for 2 years, then was in Arlington, Virginia for 7 years running programs in that animal shelter. Mr. Trent stated he has extensive experience with animal protection and animal welfare and hopes he can bring that knowledge and skillset to Wildomar and AFV to try and raise the profile of the organization and change and develop more of an impact in the community, in particular he has plans to re-write SOPs in the shelter and make them much more dynamic. Mr. Trent has had conversations with the Board about changing the website and rebranding, as well as getting out into the community and providing services that they feel are essential in low-income areas, focusing on reduction of the population of animals, spay and neutering, perhaps developing a trap, neuter and release program, more outreach, education, and other programs that are already out there with good track records. This plan will require community support.

Mr. Trent introduced Beth Soltysiak, the CEO of AFV, who joined in May.

Mr. Trent reported on the break-in by the man who was trying to free his dog from the shelter and another woman who broke into the night drop and stole a dog. Mr. Trent said that the video of the woman breaking in was posted to Facebook, yet she has not been caught. Member Edwards asked Mr. Trent to send the Board the picture of the woman.

Member Lane requested to speak. Member Lane stated that he would like to continue receiving updates and communication from AFV due to the infrequency of SCFA Board meetings. Mr. Trent agreed and stated hopefully he would not have to contact the Board regarding another break-in.

7. **DISCUSSION ITEMS:** No items.

8. **ACTION ITEMS:**

A) Approval of Term of Chair and Vice Chair From One Year to Two Years

Member Lane made a motion to approve Action Item 8A.

Seconded by Member Jeffries.

Motion passed unanimously.

9. **PUBLIC COMMENT:** No public comments

10. **ADJOURNMENT:** The Board adjourned at meeting at 2:29 p.m. to its regular meeting scheduled for February 1, 2018, at 2:00 P.M., at the Murrieta City Council Chambers, 1 Town Square, Murrieta, CA 92562.